

**DRAFT – Ogden Farmers’ Library
Board of Trustee’s Meeting April 18, 2024**

Present

Alex Hinkley (Pres)
Linda Tague (VP)
Nick Messoloras (Treas)
Susan Reeves (Sec)
Amy Holko
Sharon Stevens
Kathleen Britton
Laura Gannon
Rachael Holley

Excused

Also Present

John Cohen (Library Director)

1) Call to Order/Agenda Changes

- Alex called the meeting to order at 6:30pm.

2) Action on Minutes

MOTION to accept the minutes of March 21, 2024, with changes was made by Nick, seconded by Linda and approved unanimously.

3) Public Comments - None

4) Correspondence – None

5) Friends Report - (Linda) Please find report included in Board Packet for April.

6) President’s Report – (Alex)None

7) Treasurer’s Report - (Nick) Please find report included in Board Packet for April.

- The balance sheet shows end of year assets at \$1.7 million.
- Income was \$30K more due to delayed payment of State Aid from 2023.
- Noted that March was a 3-paycheck month.

MOTION to approve warrants was made by Sharon, seconded by Kathleen and approved unanimously.

8) Director’s Report: with Librarians’ Reports - Please find report included in Board Packet for April.

- The town issued a proclamation celebrating the Library during National Library Week. Photos were taken and appeared on the Town’s social media.
- Both patron count and circulation remain steady.

- Stephen (our Children’s Librarian) included Thank You notes from children who participated in our Pre-K Outreach. Visits will continue to the end of the school year.

a) Personnel Report – None

9) Unfinished Business

a) Policy review – Meeting Room Use Policy

MOTION to accept the Meeting Room Use Policy as amended was made by Laura, seconded by Rachael and approved unanimously.

b) Bylaws Update –

MOTION to accept proposed changes to the Ogden Farmers’ Library Board of Trustees Bylaws to be voted on at the May meeting was made by Susan, seconded by Nick and approved unanimously.

10) New Business

a) The Friends request to use the meeting room.

- It was decided that more information is needed to make an informed decision regarding this request. John will follow up with the Friends’ President.

11) Public Comments - None

12) Educational Segment –

a) John asked the Board to consider developing a Program Policy. To work much like when a patron requests reconsideration of a book in the Library’s collection.

13) Executive Session – John requested the Board enter Executive Session to discuss personnel performance issues. John was invited to stay.

MOTION to enter Executive Session at 7:25pm was made by Amy, seconded by Linda and approved unanimously.

MOTION to exit Executive Session at 7:45pm was made by Nick, seconded by Kathleen and approved unanimously.

14) Motion to Adjourn

MOTION to adjourn at 7:45pm was made by Amy, seconded by Linda and approved unanimously.

Upcoming meetings

Board of Trustees Meeting will be May 16, 2024 at 6:30pm in the library meeting room.