

Ogden Farmers' Library

Board of Trustees Meeting – 3/21/2024

Present

Alex Hinkley (Pres.)
Linda Tague (VP)
Nick Messoloras (Tres.)
Kathleen Britton
Amy Holko
Sharon Stevens

Excused

Susan Reeves

Also Present

John Cohen (Library Director)
Laura Gannon
Rachel Holley

1. Call to Order/Agenda Changes

- The meeting was called to order at 6:32PM
- There were no agenda changes.

2. Action on Minutes

- Motion to approve minutes of February 22, 2024 with corrections was made by Nick, seconded by Linda, and passed unanimously.

3. Public Comments

- There were no public comments.

4. Executive Session

- A motion to enter Executive Session was made by Amy, seconded by Linda, and passed unanimously. Executive session was entered at 6:37.
- Motion to approve Laura Gannon as new Board of Trustee member made by Amy, seconded by Nick, and passed unanimously.
- Motion to approve Rachel Holley as new Board of Trustee member made by Amy, approved by Nick, and passed unanimously.
- Motion to leave executive session made by Amy, seconded by Nick, and passed unanimously. Executive session was left at 6:41PM.

5. Correspondence

- No written correspondence.
- Many patrons are being complimentary of staff.

- John had a conversation with Steven Epping re. memorial donation.

6. Friends Report

- As per Linda, Friends report is in the packet; there is nothing to add.
- There will be no wine tasting following conversation between John and Paula.

7. President's Report

- Alex thanked Linda for spearheading Board interviews.

8. Treasurer's Report

- The complete report can be found in the packet.
- Balance sheet
 - \$1.78M in total assets
 - Jan/Feb 2024 on par with Jan/Feb 2023
- Income statement – early in the year, total income is within \$30K of budget.
- Warrant oddities:
 - Late credit card statement (December)
 - Ancestry database paid at start of year
 - \$500K transferred to higher yield savings account
- Credit card bills are longer as Steve and Brad use it more than Ann or Kaitlyn did
- Motion to approve Treasurer's report made by Sharon, seconded by Amy, and passed unanimously.

9. Director's Report

- Going crazy with eclipse prep
- Security issues:
 - Lots of general grumbling about assessment updates; a few people thought books were lacking information; most hostility was able to be redirected to assessor's office.
 - Re. the "almost fight" – all are safe; information was mainly something to know about.

10. Policy Review

A. Online Code of Conduct

- Nick asked if there were any AI software on computers due to security risk. John did not think so.
- Other changes to policy reviewed.
- Motion to accept made by Amy, seconded by Sharon, and passed unanimously.

B. After Hours Events policy

- John not sure if it is complete yet, but wanted a preliminary version on the books; things may change in future.
- After discussion of additions, vote on policy tabled until April.

11. New Business

A. Tummonds Fund contract

- Yearly renewal of contract
- Motion to allow Alex to sign made by Linda, seconded by Amy, and passed unanimously.

B. Annual Report

- Due at end of February, so the report was already submitted. The Board still needs to approve it.
- Motion to approve Annual Report made by Nick, seconded by Linda, and passed unanimously.

C. Bylaws update

- Introduction of proposed changes to be voted on at April meeting.
- Proposed change to when Board elections are to be held.

D. Unattended Child Policy

- a. John may have amendments, but feels it is a sensible and strong policy.
- b. Laura wondered if the policy also applied to tutoring students.
- c. Linda asked about parent/guardian contact information; John will add this.
- d. Motion to adopt made by Amy, seconded by Nick, and unanimously passed.

12. Educational segment

- None

13. Motion to adjourn

- Motion made by Sharon, seconded by Nick, and passed unanimously.
- Meeting adjourned at 7:31PM.

Respectfully submitted by Kathleen Britton