

**Ogden Farmers' Library
Board of Trustees Meeting
Minutes for April 20, 2023**

Present:

Linda Tague (VP)
Nick Messoloras (Treas.)
Susan Reeves (Sec.)
Kathleen Britton
Amy Holko
Sharon Stevens

Excused:

Alex Hinkley (Pres.)
Laura O'Donnell

Also Present:

John Cohen (Library Director)

1. Call to Order / Agenda Changes

Linda called the meeting to order at 6:30pm. No additions to the agenda were required.

2. Action on Minutes from February 2023 - No changes were required.

MOTION: to accept the Minutes made by Nick and seconded by Kathleen was unanimously approved.

3. Public Comments - none

4. Correspondence: none

5. Friends Report: (Linda) –

- a. As included in April Board packet. The next meeting is June 12, 2023.

6. President's report: (Alex)- none

7. Treasurer's Report: (Nick) -

a. **Discussions included:**

Balance 3/31/2023 - \$1,546,064

Currently in line with 2022

Warrant presented nothing unusual

MOTION: to approve paying the Warrants made by Susan and seconded by Sharon was unanimously approved.

8. Directors Report: John

- a. The Director's and Liberians' complete reports are included in April Board packet.
- b. Personnel Report - none

9. Unfinished Business:

- a. Policy review – Personnel Policy was reviewed and updated with recommended changes approved. Policy will be made available to Staff on W-Drive.

MOTION: to approve updated Personnel Policy made by Nick and seconded by Sharon was unanimously approved.

10. New Business:

- a. Annual Report – as included in April Board packet

MOTION: to approve Annual Report as included in April Board packet made by Sharon and seconded by Kathleen was unanimously approved.

11. Public comments – none

12. Educational segment – John reviewed the different types of Staff Leave provided to the employees.

13. Executive session –

MOTION: to enter executive session at 7:28pm to discuss vacation and bonus provisions for Staff made by Sharon and seconded by Kathleen was unanimously approved.

MOTION: to leave executive session at 7:45pm made by Nick and seconded by Amy was unanimously approved.

14. MOTION: to Adjourn made by Amy and seconded by Sharon was unanimously approved.

Upcoming meetings:

Board of Trustees Meeting will be Thursday, May 18, 2023 at 6:30pm in the library meeting room.