

**Ogden Farmers' Library  
Board of Trustees Meeting 11/16/23**

**Present**

Alex Hinkley (Pres)  
Linda Tague (VP)  
Nick Messoloras (Treas)  
Susan Reeves (Sec)  
Sal Alonci  
Kathleen Britton  
Amy Holko  
Laura O'Donnell  
Sharon Stevens

**Excused**

None

**Also Present**

John Cohen (Library Director)

**1) Call to Order/Agenda Changes**

- Alex called the meeting to order at 6:30pm.

**2) Action on Minutes**

**MOTION** to accept the minutes of October 19, 2023, with changes was made by Nick, seconded by Kathleen and approved unanimously.

**3) Public Comments:** None

**4) Correspondence:** None

**5) Friends Report:** (Linda) Please find report included in Board Packet for November.

**6) President's Report:** (Alex) None

**7) Treasurer's Report:** (Nick) Please find the report included in Board Packet for November.

- The balance sheet currently shows \$1.2 million in assets.
- The P&L report shows income and expenses on track with 2022 with Total Expenses coming in \$16,362 under budget.
- The P&L Report shows Personnel coming in close to budget.

**MOTION** to approve warrants was made by Sharon, seconded by Linda and approved unanimously.

**8) Annual Organizational Meeting:**

**MOTION** to enter Annual Organizational Meeting at 6:42pm was made by Nick, seconded by Kathleen and approved unanimously.

- (a) Election of Officers – the 2024 Officers are Alex as President, Linda as VP, Nick as Treasurer and Susan as Secretary.

(b) Review of Meeting information provided in Board Packet.

- I. B. Officers for 2024  
President – Alex Hinkley  
Vice President – Linda Tague  
Treasurer – Nick Messoloras  
Secretary – Susan Reeves
- III. F. Authorized signers for payment vouchers – Board members are Alex, Linda and Nick. Staff are John and Kate Vreeland.
- VII. Director is to obtain membership in ALA and NYLA (it is not required for other staff.)

**MOTION** to approve elections and decisions made during Meeting was made by Linda, seconded by Nick and approved unanimously.

**MOTION** to leave Annual Organizational Meeting at 6:56pm was made by Amy, seconded by Sharon and approved unanimously.

**9) Director's Report: with Librarians' Reports**

- Statistics have reached 2019 (pre-Covid) levels.

**10) Unfinished Business**

**a) Policy Review – FOIL policy**

**MOTION** to approve update of FOIL policy as amended made by Amy, seconded by Linda and approved unanimously.

**b) Where we keep our bank accounts**

- Checking account will be moved to M&T due to higher interest rate.
- The account at Key Bank will be maintained as a back-up.

**c) Budget 2024**

**MOTION** to approve Budget 2024 was made by Kathleen, seconded by Susan and unanimously approved.

**11) New Business**

- a) After hours events** – a new Policy for After Hours Events is in the works.

**12) Public Comments - None**

**13) Educational Segment - None**

**14) Executive Session**

**MOTION** enter Executive Session at 7:34pm to discuss John's compensation was made by Nick, seconded by Laura and approved unanimously.

**MOTION** to approve 3% increase to John's salary was made by Amy, seconded by Laura and approved unanimously.

**MOTION** to leave Executive Session at 7:45pm was made by Linda, seconded by Sharon and approved unanimously.

**15) Motion to Adjourn**

**MOTION** to adjourn at 7:46pm was made by Amy, seconded by Nick and approved unanimously.

**Upcoming meetings**

**Board of Trustees Meeting will be January 18, 2024, at 6:30pm in the library meeting room.**