

## Ogden Farmers' Library Board of Trustees Meeting: Via Zoom

### Minutes for June 17, 2021

#### Present:

Alex Hinkley (Pres)  
Laura O'Donnell (Secretary)  
Nick Messoloras (Treas.)  
Kathleen Britton  
Jimmie Sue Deppe  
Joe Vaccarella

#### Excused:

Amy Holko  
Linda Tague (VP)

#### Also Present:

John Cohn-Library Director

**1. Call to Order/Agenda Changes:** Alex called the meeting to order at 6:30 p.m.

MOTION to vote on future motions by consensus rather than role call during this meeting was made by Joe and seconded by Nick; the motion was carried unanimously.

**2. Minutes from May 20, 2021:** Approved

MOTION to accept the Minutes made by Jimmy Sue and seconded by Nick; the motion was carried unanimously.

**3. Public Comments:** None

**4. Correspondence:** None

**5. Friends Report:**

- Linda, the Friends Liaison to the Library Board, submitted a report for June. Included in this report was information from Mary Anderson stating that they continue to work on revising the membership brochure and will also start planning for a book sale. There is a Friends meeting scheduled for June 21<sup>st</sup> in the library meeting room.

**6. President's Report:** (Alex); - None

**7. Treasurer's Report:** Nick

a. Discussions included:

- The budget lines totals for 2021 are approximately the same place they were in 2020.
- What is the expenditure of \$7980 in miscellaneous income? John will investigate.
- Bills for periodicals were submitted now. They are usually submitted in the Fall.
- Worker's compensation costs were overestimated.
- Insurance paid later than usual.

MOTION to approve paying the Warrants was made by Joe and seconded by Nick; the motion was carried unanimously.

**8. Director's Report:** John

**a. Management:**

- Mask policy update: Masks are no longer required for those patrons who have been vaccinated.
- The library has been asked by the Town to remove materials from the Facilities Mechanical room. The materials cannot be discarded due to their content. A climate-controlled facility is required. A storage shed or an offsite storage facility may be needed.

**b. Personnel Report:** Nothing to report

**9. Unfinished Business:** None

**10. New Business:**

- Library users privacy needs to be protected due to First Amendment Laws. To protect their privacy, the board reviewed and approved the **News, Media, Photography and Videography** policy.

MOTION to accept the policy as written (with spelling correction) made by Kathleen and seconded by Joe; the motion was carried unanimously.

**11. Public Comments:** None

**12. Motion to Adjourn:** MOTION to adjourn was made by Joe and seconded by Jimmie Sue; the motion was carried unanimously. The board adjourned at 7:08 p.m.

A special BOT meeting to discuss the long-range plan will be held on July 15<sup>th</sup>, 2021 at 6:30 PM. The next regular BOT meeting will be held on August 19<sup>th</sup> at 6:30.

Respectfully submitted by Laura O'Donnell