

Ogden Farmers' Library Board of Trustees Meeting

Minutes for February 21, 2019

Present:

Alex Hinkley (Sec.)
Adam Mancuso (Treas.)
Joe Vaccarella (Pres.)
Nick Messoloras
Linda Tague
Stacey Martin (V.P.)
Adam Mancuso (Treas.)

Excused:

Shery Walker
Amy Holko
Kim O'Connor

Also Present:

John Cohen - Library Director
Tom Cole - Town Liaison

1. Call to Order: President Joe Vaccarella called the meeting to order at 6:32 p.m. The first executive session at the beginning of the agenda was removed.

2. Minutes from January 17, 2019: MOTION to accept the Minutes was made by Adam and seconded by Nick; the motion was carried unanimously.

3. Public Comments: None

4. Correspondence: None

5. Friends Report: Included in board packet.

6. President's Report: None

7. Treasurer's Report: Adam noted that the assets and liabilities are now in balance again. Everything on the balance sheet looks to be in order. Adam did ask why fines seemed to be higher than expected for one month. John stated he would look into it.

Nick asked John about the laptop purchase reflected on the warrants. This was the replacement laptop for him he previously informed the board about.

MOTION to approve paying the warrants was made by Alex and seconded by Linda; the motion was carried unanimously.

8. Director's Report: Included in board packet. The audit went well; no major problems. John is currently looking into why the phone bill recently increased.

a. Personnel Report: Laura Richardson resigned effective February 23, 2019. Caitlin Crilly has been hired as the new Teen Librarian, starting March 18, 2019. Also noted in the Personnel Report is that Pat Cielinski resigned as head page as of December 17, 2018. Karen Licata was promoted to head page as of January 1, 2019.

MOTION to approve the Personnel Report in its entirety was made by Adam and seconded by Alex; the motion was carried unanimously.

9. Old Business: None

10. New Business:

a. Annual Report: The board reviewed the Ogden Farmers' Library 2018 Annual Report for Public and Association Libraries.

MOTION to accept the annual report was made by Linda and seconded by Stacey; the motion was carried unanimously.

b. Emergency Policy: John presented the library's emergency policy to the board for review. Stacey suggested several additions to the policy which John said he would work on integrating and bring back to the board for approval next month.

11. Informational Item: John spoke to the board about the subject of diversity in librarianship.

12. Executive Session: None

13. Public Comments: None

14. Motion to Adjourn: MOTION to adjourn was made by Linda and seconded by Adam; the motion was carried unanimously. The board adjourned at 7:28 p.m.

Submitted by Alex Hinkley, Secretary.

Next meeting: Thursday: March 21, 2019 at 6:30 p.m. in the library meeting room.