

# Ogden Farmers' Library Board of Trustees Meeting

## Minutes for March 21, 2019

### Present:

Alex Hinkley (Sec.)  
Adam Mancuso (Treas.)  
Joe Vaccarella (Pres.)  
Nick Messoloras  
Linda Tague  
Stacey Martin (V.P.)  
Adam Mancuso (Treas.)  
Kim O'Connor

### Excused:

Shery Walker  
Amy Holko

### Also Present:

John Cohen - Library Director  
Tom Cole - Town Liaison

**1. Call to Order:** President Joe Vaccarella called the meeting to order at 6:30 p.m.

**2. Minutes from February 21, 2019:** MOTION to accept the Minutes was made by Kim and seconded by Linda; the motion was carried unanimously.

**3. Public Comments:** None

**4. Correspondence:** None

**5. Friends Report:** Included in board packet.

**6. President's Report:** Joe reminded the board about the MCLS get-together at Irondequoit Public Library scheduled for March 25, 2019. Joe also announced that Adam would be stepping down as Treasurer and resigning from the board as he is moving away.

**7. Treasurer's Report:** A new savings account was opened with Key Bank. The funding from the town was received and deposited. Total expenses are currently trending at 13% which is lower than expected based on the budget for this time of the year.

Kim inquired about the "Elan Bank Credit" not showing on the credit card transactions which John said he will look into.

Joe stated that he believes the interest amount the library is currently receiving on the bank accounts is too low and would like to explore potential other options for generating interest.

**ACTION ITEM FOR JOHN** Speak with the banks about account options that might bear higher interest rates.

MOTION to approve paying the warrants was made by Linda and seconded by Nick; the motion was carried unanimously.

**8. Director's Report:** The library was briefly evacuated on March 19, 2019 due to a strange odor. The Fire Department was called and determined the building was safe to re-enter. Library staff later

determined the Keurig was overheating and suspected that may have been the cause of the smell. John also spoke to the board about a security issue involving locking the front doors when the library closes.

**a. Personnel Report:** Caitlyn Crilly started as Teen Services & Genealogy Library on March 18, 2019.

**9. Old Business:** MOTION to approve the amended Emergency Policy was made by Kim and seconded by Adam; the motion was carried unanimously.

**10. New Business:**

**a. Treasurer:** Adam stepped down from his position as Treasurer. Nick volunteered for the position.

MOTION to accept Nick as the new Treasurer of the board was made by Linda and seconded by Kim; the motion was carried unanimously.

**11. Informational Item:** None. John asked the board for suggestions on future informational item subjects. Insurance and business practices were two suggestions given.

**12. Executive Session:** None

**13. Public Comments:** None

**14. Motion to Adjourn:** MOTION to adjourn was made by Kim and seconded by Nick; the motion was carried unanimously. The board adjourned at 7:20 p.m.

*Submitted by Alex Hinkley, Secretary.*

**Next meeting: Thursday: April 18, 2019 at 6:30 p.m. in the library meeting room.**