

Ogden Farmers' Library Board of Trustees Meeting

Minutes for April 19, 2018

Present:

Alex Hinkley (Sec.)
Linda Tague
Adam Mancuso (Treas.)
Stacey Martin (V.P.)
Joe Vaccarella (Pres.)
Kim O'Connor
Amy Holko

Excused:

Shery Walker

Also Present:

John Cohen – Library Director

1. Call to Order: President Joe Vaccarella called the meeting to order at 6:30 p.m. There were no changes to the Agenda.

2. Minutes from March 15, 2018: MOTION to accept the Minutes was made by Adam and seconded by Kim; the motion was carried unanimously.

3. Public Comments: None

4. Correspondence: None

5. Friends Report: Included in board packet. Next meeting to be held June 4, 2018.

6. President's Report: None

7. Treasurer's Report: The new KeyBank Savings Account generated an additional \$160 in interest. Adam and John reviewed the Equipment line in Quickbooks and have not yet been able to figure out why it is displaying a number that is not correct when the report is generated. John did note that it shows the correct number in the actual program which is roughly in the \$2,500 range. Adam will look into this matter further.

ACTION ITEM FOR JOHN John will call the credit card company about the card limits as well as using rewards points to potentially pay down the balance.

ACTION ITEM FOR JOHN John will check with the auditors about the Morabito Fund balance.

MOTION to approve paying the warrants was made by Linda and seconded by Amy; the motion was carried unanimously.

8. Director's Report: Report included in board packet. A book which had been lent to another library was returned moldy and had to be discarded. Thus far about 15 to 20 applications have been received for the open Library Assistant position. Applications will be accepted through April 27, 2018. Also noted is that MCLS is hiring consultants.

ACTION ITEM FOR JOHN John will obtain a formal written resignation from Dacy Shute.

a. Personnel Report: Sadie Peers was hired as a page for three hours a week on April 9, 2018 to replace the three hours left vacant when Pat Cieslinski dropped her total hours.
MOTION to accept personnel report was made by Alex and seconded by Stacey; the motion was carried unanimously.

9. Old Business: The board was reminded there is an upcoming Library Trustee Get Together on Tuesday, May 29th at the Penfield Public Library from 6:30 to 8:30 p.m.

a. Board member search: Joe and Stacey are set to interview a prospective new board member within the week.

10. New Business:

a. Unattended Children Policy: MOTION to accept the new Unattended Children Policy was made by Kim and seconded by Adam; the motion was carried unanimously.

11. Informational Item: John spoke about the Collaborative Summer Reading Program. This year is a “Libraries Rock!” music theme.

12. Executive Session: None

13. Public Comments: None

14. Motion to Adjourn: MOTION to adjourn was made by Amy and seconded by Linda; the motion was carried unanimously. The board adjourned at 7:29 p.m.

Submitted by Alex Hinkley, Secretary.

Next meeting: Thursday: May 17th, 2018 at 6:30 p.m. in the library meeting room.