

DRAFT: Ogden Farmers' Library Board of Trustees Meeting via Zoom

Minutes for January 20, 2022

Present

Alex Hinkley (Pres.)
Linda Tague (VP)
Nick Messoloras (Treas.)
Kathleen Britton
Jimmie Sue Deppe
Sharon Stevens
Joe Vaccarella
Amy Holko

Excused

Laura O'Donnell (Sec.)

Also present

John Cohen, Director

1. **Call to Order/Agenda Changes:** Alex called the meeting to order at 6:33 p.m. The meeting was held via Zoom and was recorded.

Alex asked for a volunteer to record the Minutes in the Secretary's absence. Jimmie Sue volunteered to do this. There was one change to the Agenda – added Audit discussion.

MOTION to vote on future motions by consensus rather than roll call during this meeting was made by Nick and seconded by Linda; the motion was carried unanimously.

2. **Minutes from November 18, 2021:** Approved with no changes.

MOTION to accept the Minutes as written was made by Sharon and seconded by Amy; the motion was carried unanimously.

3. **Public Comments:** No public comments.

4. **Correspondence:** None

5. **Friends Report:** Linda: The president (Mary) and secretary (Liz) met with John earlier this month. They asked John if the Friends could possibly have a second book sale in early May but he did not feel that was possible due to the need for the meeting room to be accessible.

They are looking again at options for things they could do for the Friends and with the Friends. It is really difficult in the current Covid climate to plan events so creativity is needed!

In addition, they are talking about membership and whether it might be beneficial to drop the dues and move to a donation. John learned about this from some other directors he was meeting with (not local) so it might be an interesting discussion.

There will be having a Friends' meeting on Monday January 24 at 7 pm on Zoom. They will be sending out a link and I can forward it to the board members.

6. President's Report: Alex: nothing to report.

7. Treasurer's Report: Nick: Requested John check on accounts that haven't had any changes. No surprises. Total income had 1% difference between actual and budgeted.

MOTION to approve paying the warrants was made by Nick and seconded by Joe; the motion was carried unanimously.

8. Director's Report: John discussed that the law on eBooks was vetoed by Gov. Hochul. We will have some financial changes coming: Tummunds Fund will have us receive \$6,000 instead of \$11,000 and the Audit will cost more because of new vendor from \$3,000 to \$7,000. Patrick Montanaro resigned. Two new hires occurred.

MOTION to approve paying the hiring of the new employees was made by Sharon and seconded by Linda; the motion was carried unanimously.

ACTION ITEM FOR JOHN: Look into breaking out eBook circulation numbers.

9. Unfinished Business: None

10. New Business

a. Jimmie Sue, Amy, and Sharon all agreed to serve another term.

MOTION to accept all three serving another term was made by Nick and seconded by Joe; the motion was carried unanimously.

b. Audit Committee will consist of the entire Board.

c. Bulletin Board Policy Review: No changes are needed. Reviewed at this meeting 1/20/2022.

MOTION to accept the Bulletin Board Policy was made by Linda and seconded by Amy; the motion was carried unanimously.

11. Public Comments: None

12. Educational Segment: John gave an explanation of eBooks and how eBooks work within the library system.

13. Executive Session: Assistant Director Position

The recording was stopped and discussion was had. Board agreed to the creation of an Assistant Director position, and agreed an increase in salary was appropriate.

MOTION to accept creation of new Assistant Director position was made by Jimmie Sue and seconded by Kathleen; the motion was carried unanimously.

MOTION to enter into Executive Session was made by Linda and seconded by Sharon; the motion was carried unanimously. Alex noted that the board went into Executive Session at 7:25 p.m.

MOTION to exit the Executive Session was made by Kathleen and seconded by Nick; the motion was carried unanimously. Alex noted that the board exited Executive Session at 7:42 p.m.

Recording resumed.

14. Motion to Adjourn

MOTION to adjourn the meeting was made by Amy and seconded by Linda; the motion was carried unanimously. The meeting adjourned at 7:43 p.m.

Respectfully submitted by Jimmie Sue Deppe.