

Minutes of the Ogden Farmers' Library Board of Trustees Meeting on October 20,
2016

Present

Amy Holko
Nancy McGuire (Pres.)
Kim O'Connor
Sara Snarr
Linda Tague (Sec.)
Joe Vaccarella (Treas.)
Shery Walker

Excused

Scott Ferris (V.P.)

Also Present

John Cohen
Steven Holko

1. President Nancy McGuire called the meeting to order at 6:35 p.m.

Agenda changes (additions):

- a. Warrants
- b. Personnel report: Action on summer employee

2. **Action on Minutes:** MOTION to accept the minutes from September 15, 2016, was made by Shery and seconded by Kim; the motion passed unanimously.
3. **Public comments:** Steven Holko stated that he is here to meet a requirement for his PIG (Participation in Government) class.
4. **Warrants:** MOTION to accept the warrants was made by Shery and seconded by Joe; the motion passed unanimously.
5. **Special Business:** Long Range Plan Review— John went through the plan and updated the board on the progress made since last year's review. He mentioned that other libraries are having trouble with iPads and that young users are inadvertently locking others out such that the staff needs to factory re-set them so that they can be used. Also, the library has assisted the Town of Ogden and Village of Spencerport with their plans for the bicentennial and sesquicentennial, respectively.

ACTION ITEMS FOR JOHN John said he would get the numbers for us for the digital check outs. Also, in response to a suggestion from Joe, John will add a notation to the Plan stating the date that we reviewed it.

6. Old Business

- a. Budget: MCLS has revamped their site so that the local libraries will need to provide more of their own content. Dacy will be asked to apply for grants. Michael Murtaugh has left the library. He was a long-term page, so got paid more than a new page will receive. Because of this, the amount budgeted for pages was decreased. The Library Assistant position will go to full time in January. The town said to go ahead with a 2% increase but it will not be "official" until the town board meets in November.

Joe stated that he will review the financials at every meeting.

- b. Personnel report—vote on personnel change: Jessica Brockway left the library at the end of August, 2016. John did not list her as a term employee when she was hired, so we needed to vote on her termination of employment. MOTION to accept the personnel report regarding the end of Jessica Brockway's employment was made by Kim and seconded by Joe; the motion passed unanimously.

7. New Business: None

- 8. Executive Session:** The board went into Executive Session at 7:53 p.m. John and Steve Holko were asked to leave. The Executive Session ended at 8:43 p.m.

9. Public comments: None

- 10. Motion to Adjourn:** MOTION to adjourn was made by Shery and seconded by Sara; the motion passed unanimously. The meeting was adjourned at 8:43 p.m.