

Final: Ogden Farmers' Library Board of Trustees Meeting

Minutes for Nov. 17, 2022

Present:

Alex Hinkley (Pres)
Linda Tague (VP)
Nick Messoloras (Treas.)
Laura O'Donnell (Secretary)
Kathleen Britton
Amy Holko
Susan Reeves
Sharon Stevens

Excused:

Also Present:

John Cohen- Library Director

1. **Call to Order/Agenda Changes:** Alex called the meeting to order at 6:30 p.m. No additions to the agenda were required.
2. **Action on Minutes from September 2022:**
 - a. MOTION: to accept the Minutes as submitted was made by Nick and seconded by Linda; the motion was carried unanimously.
3. **Public Comments:** None
4. **Executive Session:**
 - a. MOTION: to go into Executive Session at 6:34 to consider new board member was called by Amy **and** seconded by Nick; the motion was carried unanimously.
 - b. MOTION: to leave Executive session at 6:37 was made by Nick and seconded by Amy; the motion carried unanimously.
 - c. The BOT welcomed Susan Reeves to the Board.
5. **Correspondence:** None
6. **Friends Report:** (Linda): Revenue of \$1978 was made from the Book Sale. Next meeting is January 23rd.
7. **President's Report:** (Alex); None
8. **Treasurer's Report:** Nick
 - a. Discussions included:
 - Total asset amounts were \$1.246 million.
 - Due to COVID as well as change in staffing, personnel expenses are expected to even out in 2023.
 - AI: for John: Close legacy bank accounts
 - Credit card and Warrants review:
MOTION: to approve paying the Warrants was made by Sharon and seconded by Sue; the motion was carried unanimously.

Motion: to leave Executive Session was called by Amy and seconded by Nick at 7:14; the motion was carried unanimously.

MOTION: to modify the agenda to move the Director's report after the Annual Meeting was made by Amy and seconded by Susan; the motion was carried unanimously.

9. Annual Meeting:

Motion: To go into the Annual Meeting was called by Nick at 6:43 and seconded by Amy; the motion was carried unanimously.

a. Election of Officers:

The 2023 OFL BOT are: Alex (Pres), Linda (VP), Nick (Tres.) and Susan (Secretary).

b. Review of Annual Report:

o Modifications:

A. Add Susan Reeves to the list of Board Members, with 1 vacancy.

B. Officers for 2023:

President – Alex Hinkley

Vice President- Linda Tague

Secretary – Susan Reeves

Treasurer – Nick Messoloras

F. Authorized signers for payment vouchers (Board President, Treasurer, Director and Senior Librarian).

Board signers- Alex Hinkley, Nick Messoloras).

IV. Procedural

Important Dates:

- Library Closing Dates:
 - o Monday, January 2nd: New Year's Day (observed)
 - o Saturday, November 11th, Veterans Day
- Board Meeting Dates: Sept 12th

Motion: To leave the Annual meeting at 6:57 was made by Kathleen and seconded by Linda; the motion carried unanimously.

10. Motion: to go into Executive Session to consider John's performance appraisal was called by Amy at 6:57 and seconded by Sharon; the motion carried unanimously.

Motion: to leave Executive Session was called by Amy and seconded by Nick at 7:14.

11. Director's Report: John

- Personnel Report
 - a. John requested the Board to approve the hiring of Aurora Fromm.
 - i. **MOTION:** to approve the hiring of Aurora Fromm was made by Amy and seconded by Linda; the motion carried unanimously.
- New meeting room tables are fragile. John will talk with the seller to obtain more durable tables.

12. Unfinished Business:

- a. Changes to the Gift and Memorial policy was reviewed. Two grammar/punctuation changes were made.

- i. MOTION: to accept the Gift and Memorial policy was made by Susan and seconded by Nick; the motion carried unanimously.
- b. Budget 2023:
 - i. MOTION: to approve the 2023 budget was made by Nick and seconded by Amy; the motion was carried unanimously.

12. New Business

- a. Hoopla: OFL will offer the Hoopla service to Ogden residents.
- b. Review of Long-Range Plan: Discussions included those long-range plans that had not been accomplished with action items on how they can be accomplished in 2023 and beyond.
- c. Board Recruitment- Joe Vaccarella has resigned from the BOT> Discussion included what skills are currently needed for new board members and how do we publicize the need for new Trustees.
- d. Christmas lunch- John asked BOT to man the library while the staff is at their Holiday luncheon.
- e. United Against Book Bans – John asked for the BOT to support this movement/organization.

13. Educational segment: skipped due to length of agenda

15. Motion to Adjourn: MOTION to adjourn was made by Amy and seconded by Nick; the motion was carried unanimously. The board adjourned at 8:08 p.m.

The next regular BOT meeting will be held in person on January 19th at 6:30 in the library meeting room.

Respectfully submitted by Laura O'Donnell, Nov. 20, 2022