

Ogden Farmers' Library

Board of Trustees Meeting 10/19/23

Present

Alex Hinkley (Pres.), Linda Tague (VP), Susan Reeves (Sec.), Nick Messoloras (Treas.), Kathleen Britton, Sal Alonci, Laura O'Donnell, Amy Holko, Sharon Stevens

Excused

None

Also Present

John Cohen (Library Dir.)

1. Call to Order / Agenda Changes

- Alex called the meeting to order at 6:30pm.
- Alex added agenda item to New Business
 - d. Assignment of Board member responsibilities for John's evaluation.

2. Action on Minutes

MOTION to accept the minutes of September 2, 2023, as read was made by Nick, seconded by Linda and approved unanimously.

3. Public Comments - None

4. Correspondence - None

5. Friends Report: (Linda) - Please find the report included in the Board packet for October.

- The Friends Annual Book Sale is happening 10/18/23 - 10/21/23.

6. President's report: (Alex) - None

7. Treasurer's report: (Nick) - Please find the report included in the Board packet for October.

- The balance sheet currently shows \$1.3 million in total assets which is on trend for 2023.
- The P&L report shows income and expenses close to budgeted for 2023.
- The \$0 expense shown in line 8055 is reflected in line 8065 as equipment.

MOTION to approve the warrants was made by Amy, seconded by Kathleen and approved unanimously.

8. Director's Report: with Librarians' reports (John) - Full reports are included in the Board packet for October.

- Special thanks to Heather Maniero the Spencerport High School Librarian for graciously providing Yearbooks 2015 to 2023 for our Local History collection.

a. Personnel Report - None

9. Unfinished Business

a. Policy review – Bulletin Board Policy

MOTION to approve amended Bulletin Board Policy with correction changing Farmer's to Farmers' was made by Nick, seconded by Amy and approved unanimously.

b. Budget 2024

i. Fine Free – for ALL or for J/YA?

- In accordance with the OFL's Mission Statement to create daily opportunities for lifelong learning by providing quality materials, services, and information-seeking tools and with the intention that the library be a place for personal interactions that enrich the lives of patrons and reflect the values of the Ogden community; John along with the Board agreed that the OFL would move to Fine Free for ALL on January 1st, 2024.

MOTION to approve the move to Fine Free for ALL as of 1/1/24 was made by Nick, seconded by Linda and approved unanimously.

10. New Business

a. Long Range Plan review

- John reviewed with the Board the Plan Of Service 2022-2026 highlighting Objectives that are being met and other Objectives that need reevaluating.

c. Where we keep our bank accounts

- This conversation has been moved to the November meeting.

c. Town usage of Library meeting room

- John discussed the Town's request for occasional usage of the Library Meeting Room for Senior Center meetings. This could impact the scheduling of Library activities, but it seems like something that can be worked around.

d. Assignment of Board member responsibilities for John's evaluation.

- Alex led the conversation regarding assignment of groups of 2 or 3 to cover the different sections of John's Annual Performance Review.

11. Public comments – None

12. Educational segment – None

13. Executive session - None

14. MOTION to Adjourn at 7:33pm was made by Amy, seconded by Linda and approved unanimously.

Upcoming meetings:

Board of Trustees Meeting will be Thursday, November 16, 2023, at 6:30pm in the library meeting room.

Respectfully submitted by Susan Reeves (Secretary).