

Present

Scott Ferris (V.P.)
Nancy McGuire (Pres.)
Kim O'Connor
Linda Tague (Sec.)
Joe Vaccarella (Treas.)
Shery Walker

Excused

Amy Holko
Sara Snarr

Also Present

John Cohen
Tom Cole

1. President Nancy McGuire called the meeting to order at 6:28 p.m.
2. **Action on Minutes:** MOTION to accept the minutes from July 21, 2016 was made by Shery and seconded by Kim; the motion passed unanimously.
3. **Public comments:** No comments from the public.
4. **Correspondence:** None.
5. **Friends Report:** The Friends will be holding their Book Sale in October.
6. **President's Report:** Nancy announced that she will be leaving the board when her term is over at the end of 2016.
7. **Treasurer's Report:** Joe noted that Accounts Payable is about \$6,000 less in August than it was in July. This was due to John being on vacation and because a large number of checks were just signed by Nancy.

MOTION to approve paying the warrants was made by Shery and seconded by Scott; the motion passed unanimously.
8. **Director's Report:** Tom said he expected the town vote on the tax cap to occur in October.

9. **Personnel Report:** Kim stated that we need to vote on an end date for an employee unless that person's start and end dates were voted on when they began working at the library.

10. **Old Business**

- a. Budget: John presented two versions of the budget. Both assume a 2% increase in funding from the town. One version has the Library Assistant as a full time position, and the other with the Library Assistant continuing as a part-time position. John is proposing that the Library Assistant become a full time position and be in charge of outreach. Full time would be 35 hours/week; currently, the Library Assistant works 28 hours/week. The effect on the budget would be from the increase of four hours and the medical benefits that the Library Assistant would now be eligible for. The cost of the medical and other benefits for eligible employees would go from \$14,100 to \$18,800 for the year. John noted that the book budget is unchanged at 14%.

The minimum wage will go to \$9.70 in January, 2017.

Joe stated that he will meet with John once more before the next meeting in order to go over the budget.

11. **New Business**

- a. John added: Construction Grant Committee
John stated that Ogden qualifies for a 50% grant.

The library is considering adding a children's programming room at the north end of the building.

- Would do it in stages with grants
- Won't happen soon or quickly
- He will talk with Anne Strang and Sandi Liebow about what they want
- He will talk with children's librarians at other libraries about what they've done

- He has talked to Gay Lenhard, Ogden Town Supervisor, and she said the town can't afford to fund this
- Have about \$14,000 in the building fund
- He's still getting information on this

What are the needs and wants for this children's space? Can we do it in the existing space? Nancy asked for solid justification for this.

12. **Informational Item:** Librarians: The profession uses the word to refer to a person with an MLS, while the public tends to call anyone who works in a library a librarian.
13. **Executive Session:** There was no Executive session.
14. **Public comments:** No comments from the public.
15. **Motion to Adjourn:** MOTION to Adjourn was made by Kim and seconded by Joe; the motion passed unanimously. The meeting adjourned at 7:29 p.m.

Submitted by Linda Tague, Secretary

Next meeting: Thursday, October 20, 2016 at 6:30 p.m.

This will be a work session to look at the Five Year Plan.