

# Ogden Farmers' Library Board of Trustees Meeting

## Minutes for March 15, 2018

### Present:

Alex Hinkley (Sec.)  
Linda Tague  
Adam Mancuso (Treas.)  
Stacey Martin (V.P.)  
Joe Vaccarella (Pres.)  
Kim O'Connor

### Excused:

Amy Holko  
Shery Walker

### Also Present:

John Cohen – Library Director  
Tom Cole – Town Liaison

**1. Call to Order:** President Joe Vaccarella called the meeting to order at 6:31 p.m. There were no changes to the Agenda.

**2. Minutes from February 15, 2018:** MOTION to accept the Minutes was made by Linda and seconded by Kim; the motion was carried unanimously.

**3. Public Comments:** None

**4. Correspondence:** None

**5. Friends Report:** Included in board packet. Next meeting to be held April 9, 2018.

**6. President's Report:** Penfield Library is holding an informal get together for trustees; Joe will forward the informational email to board members.

**7. Treasurer's Report:** Added a Key Bank Savings Account as it has a slightly better interest rate. Adam and John will meet to look into the negative accounts payable balance as well as the Equipment which was also incorrectly over the estimated budget. Also noted that the Public Support and State Aid were mixed up in the wrong columns on the budget sheet.

MOTION to approve paying the warrants was made by Stacey and seconded by Kim; the motion was carried unanimously.

**8. Director's Report:** Included in board packet. Library card applications were distributed to the school.

**a. Personnel Report:** No personnel changes to report.

### 9. Old Business:

**a. Board member search:** There have been no applications for the open board position as of yet. Stacey recommended posting flyers at library story-time events.

**b. Policy review:** MOTION to reaffirm the Meeting Room Policy made by Alex and seconded by Linda; the motion was carried unanimously.

### 10. New Business:

**a. Study Room Policy:** MOTION to accept the Study Room Policy with changes was made by Adam and seconded by Linda; the motion was carried unanimously.

**b. New Policies:** New policies will be developed once per month for the following: Disaster Plan, Unattended Children Policy, Display Policy, and Volunteer Policy. Once completed, the cycle of re-evaluating and updating current policies will continue.

**11. Informational Item:** John spoke about the upcoming film titled *The Public* which is a movie about a library that is taken over by homeless people.

**12. Executive Session:** MOTION to enter executive session was made by Alex and seconded by Stacey; the motion was carried unanimously. The time of entering executive session was not recorded.

MOTION to exit executive session was made by Linda and seconded by Kim; the motion was carried unanimously. The time exiting executive session was not recorded.

**13. Public Comments:** None

**14. Motion to Adjourn:** MOTION to adjourn was made by Stacey and seconded by Adam; the motion was carried unanimously. The board adjourned at 7:33 p.m.

Submitted by Alex Hinkley, Secretary.

**Next meeting: Thursday: April 19th, 2018 at 6:30 in the library meeting room.**