

Ogden Farmers' Library Board of Trustees Meeting

Minutes for May 17, 2018

Present:

Alex Hinkley (Sec.)
Shery Walker
Adam Mancuso (Treas.)
Stacey Martin (V.P.)
Joe Vaccarella (Pres.)
Kim O'Connor
Nick Messoloras

Excused:

Amy Holko
Linda Tague

Also Present:

John Cohen – Library Director

1. Call to Order: President Joe Vaccarella called the meeting to order at 6:30 p.m. Date of the next board meeting at the bottom of the agenda was incorrect (next meeting is actually June 21). There were no other changes to the Agenda.

2. Minutes from April 19, 2018: MOTION to accept the Minutes was made by Kim and seconded by Shery; the motion was carried unanimously.

3. Executive Session: Voted to go into executive session at 6:34 p.m. John was asked to stay. The board discussed the prospective new board member. The board voted to come out of executive session at 6:35 p.m.

4. Public Comments: None

5. Correspondence: None

6. Friends Report: Included in board packet. Winner of the Friends' scholarship will be announced at the next Friends meeting. Next meeting to be held on June 4, 2018.

7. President's Report: Joe welcomed new board member Nick Messoloras to the board.

8. Treasurer's Report: Some funds were transferred from the savings account back to the Key Bank Checking account for additional liquidity. The overall budget expenses look about where they should be.

ACTION ITEM FOR JOHN Speak to Freed Maxick about line item 1300 – Trust Investments Perm Restrict. This should be reading as \$0, not as a negative balance each month.

ACTION ITEM FOR JOHN Move funds from the M&T savings account to the Key Bank Savings account to benefit from the better interest rate.

MOTION to approve paying the warrants was made by Shery and seconded by Adam; the motion was carried unanimously.

9. Director's Report: Report included in board packet. The second round of interviews for the vacant library assistant position will be starting shortly. There were six good candidates from the first round

of interviews. The credit limit for the librarians' credit cards has been lowered to \$3,000 – which has not been reflected on the statement as of yet. John will inquire about lowering the whole credit limit on the account to \$20,000. The staff received both Narcan training and AED/CPR training at staff development day. The silent auction brought in \$1,744.50 this year, which is slightly down from last year. Proceeds were split with Kiwanis.

a. Personnel Report: No changes to report.

10. Old Business: None

11. New Business:

a. Medicare Policy Choice: MOTION to use Medicare Blue Choice Plan 2 was made by Kim and seconded by Shery; the motion was carried unanimously.

b. Volunteer Policy: MOTION to accept Volunteer Policy with verbiage change of “you” to “they” in paragraph four was made by Adam and seconded by Alex; the motion was carried unanimously.

c. October Meeting: MOTION to change the date of the October meeting to October 11th was made by Shery and seconded by Stacey; the motion was carried unanimously.

12. Informational Item: John spoke about the security precautions the library takes to prevent theft.

13. Executive Session: None

14. Public Comments: None

15. Motion to Adjourn: MOTION to adjourn was made by Kim and seconded by Adam; the motion was carried unanimously. The board adjourned at 7:25 p.m.

Submitted by Alex Hinkley, Secretary.

Next meeting: Thursday: June 21st, 2018 at 6:30 p.m. in the library meeting room.