

**Ogden Farmers' Library
Board of Trustees Meeting**

May 16, 2024, at 6:30pm in the library meeting room

Present

Alex Hinkley (Pres)
Linda Tague (VP)
Nick Messoloras (Treas)
Susan Reeves (Sec)
Sharon Stevens
Kathleen Britton
Laura Gannon
Rachael Holley

Excused

Amy Holko

Also Present

John Cohen (Library Director)
Steve Toms (Town Board Liason)

1. Call to Order / Agenda Change
 - Alex called the meeting to order at 6:30pm.

2. Action on Minutes

MOTION to accept the minutes of April 18, 2024, as submitted was made by Kathleen, seconded by Linda and approved unanimously.

3. Public Comments – None

4. Correspondence –
 - a. There was communication with the family of Robert Epping in regard to the use of donations in his name for the new Seed Library.

5. Friends Report – (Linda) Please find report included in Board Packet for June.

6. President's report – (Alex) None

7. Treasurer's Report – (Nick) Please find report included in Board Packet for June.
 - The balance sheet shows total assets at \$1.7 million.
 - The \$10,000 ALA Grant is reflected in April's numbers (Grant Income line 6200)

- The increase noted in Personnel is due to the demands of increased circulation numbers.
(Personnel line 8205)
- Clarification of line 6077 HSBC Savings will be changed to Key Bank Savings.

MOTION to approve warrants was made by Sharon, seconded by Rachael and approved unanimously.

8. Director's Report (with Librarians' reports) – Please find report included in Board Packet for June.

- The decrease in Door Count numbers for April was noted, but as the Circulation and Program numbers are above the past two years there is not a concern. It will be something to keep an eye on.

a. Personnel Report

MOTION to approve the return of Ada Kofron as a temporary worker on 5/20/24 for the summer season was made by Laura, seconded by Nick and unanimously approved.

9. Unfinished Business

a. Policy review – Animal policy

MOTION to accept the Animal Policy as amended was made by Kathleen, seconded by Nick and unanimously approved.

b. Amending policies to allow alcohol for library and Friends events under certain conditions – Meeting Room Use Policy.

MOTION to accept the Meeting Room Use Policy as amended was made by Nick, seconded by Linda and unanimously approved.

10. New Business

a. Seed Library Policy

MOTION to adopt the OFL Seed Library Policy with changes was made by Nick, seconded by Laura and approved unanimously.

b. Library Programming Policy

MOTION to adopt the OFL Programming Policy with changes was made by Susan, seconded by Rachael and approved unanimously.

11. Public comments – Steve Toms asked for more information regarding the ALA Grant and also any progress with the OFL website certificates. John was able to provide him with that information.

12. Educational segment – None

13. Executive session - None

14. Motion to Adjourn at 7:18pm was made by Nick, seconded by Linda and approved unanimously.

Upcoming meetings:

Board of Trustees Meeting will be Thursday, June 20, 2024, at 6:30pm in the library meeting room.

Respectfully submitted by Susan Reeves