

Draft: Ogden Farmers' Library Board of Trustees Meeting: Via Zoom

Minutes for May 20, 2021

Present:

Alex Hinkley (Pres)
Linda Tague (Vice Pres.)
Laura O'Donnell (Secretary)
Nick Messoloras (Treas.)
Kathleen Britton
Jimmie Sue Deppe
Joe Vaccarella

Excused:

Amy Holko

Also Present:

John Cohn-Library Director
Tom Cole – Town Deputy Supervisor

1. Call to Order/Agenda Changes: Alex called the meeting to order at 6:30 p.m.

MOTION to vote on future motions by consensus rather than role call during this meeting was made by Nick and seconded by Joe; the motion was carried unanimously.

2. Minutes from April 15, 2021: Approved

MOTION to accept the Minutes made by Jimmy Sue and seconded by Joe; the motion was carried unanimously.

3. Public Comments: None

4. Correspondence: None

5. Friends Report

- a. A report was submitted by President Paula Yandow-Reilly:
- A strategy is being developed to hold an outdoor book sale in September.
 - There are plans to create member survey.

6. President's Report: (Alex); - A reminder that there will be a meeting in July to discuss the long-range plan.

7. Treasurer's Report: Nick

- a. Discussions included:
- Library charge income is lower than anticipated due to increased forgiveness from the quarantine.
 - The workers comp insurance costs are lower than last year. John will investigate.
 - The new grant discussed in April will begin in January 2022. A new budget line will need to be added for the grant and materials. The account reporting for the grant will be needed at the end of 2022.
 - The cost of Ancestry.com which was posted to the database budget line will be transferred to the Genealogy budget line.

MOTION to approve paying the Warrants was made by Joe and seconded by Kathleen; the motion was carried unanimously.

8. Director's Report: John

a. Management:

- With the COVID quarantine lifted, books that are checked in will be immediately returned to the shelves.
- The new budget will begin in July.
- The library will participate in a summer reading challenge to be sponsored by NY State Assemblyman Josh Jensen. This challenge requires children to read for at least 15 minutes each day for at least 40 days during the months of July and August.

b. Personnel Report: Nothing to report

9. Unfinished Business: None

10. New Business:

- a. Hours moving forward: John asked the BOT to consider changing the closing time to 8:00 pm from 9:00 pm as there was little customer traffic at that time.

MOTION to change the Library's closing hours to 8:00 pm from 9:00 pm Monday through Thursday was made by Linda and seconded by Nick; the motion was carried unanimously.

- b. Mask policy update: Masks will still be required when in the library. (No vote needed.)
- c. Meeting in person again: At this date, the next BOT meeting is scheduled for June 17th. The location of June's meeting will be dependent on the current NY State Open Meeting law.
- d. Document of Understanding: A revised document of understanding, which governs the Monroe County Library System, needs to be signed by the Ogden Farmers Library Board of Trustees. A motion was submitted for Alex Hinkley, the President of the OFL BOT, to represent the library and sign the document of understanding.

MOTION to allow Alex Hinkley, the President of the OFL BOT, to represent the library and sign the document was made by Joe and seconded by Linda; the motion was carried unanimously.

11. Public Comments: None

12. Motion to Adjourn: MOTION to adjourn was made by Joe and seconded by Nick; the motion was carried unanimously. The board adjourned at 7:23 p.m.

Respectfully submitted by Laura O'Donnell