

Ogden Farmers' Library Board of Trustees Meeting: Via Zoom

Minutes for March 18, 2021

Present:

Alex Hinkley (Pres)
Linda Tague (Vice Pres.)
Laura O'Donnell (Secretary)
Nick Messoloras (Treas.)
Kathleen Britton
Jimmie Sue Deppe
Joe Vaccarella

Excused:

Amy Holko

Also Present:

John Cohen – Library Director

1. Call to Order/Agenda Changes: Alex called the meeting to order at 6:31 p.m.

MOTION to vote on future motions by consensus rather than role call during this meeting was made by Nick and seconded by Joe; the motion was carried unanimously.

2. Minutes from February 18th, 2021: Finds are changed to fines on page 2.

- Within approximately 2 years, fines will not be collected.

MOTION to accept the Minutes with the above modification was made by Linda and seconded by Joe; the motion was carried unanimously.

3. Public Comments: None

4. Correspondence: No written correspondence was received. There have been several verbal comments asking when the library will return to pre-covid hours.

5. Friends Report: The Friends meeting scheduled for March 15th did not occur.

6. President's Report: None

7. Treasurer's Report: Nick

a. Discussions included:

- The library received the 2021 assets from the town.
- The March report now includes the total income.
- The major genealogy budget accounts are not considered restricted funds and can be used for ancestry.com expenditures.

MOTION to approve paying the Warrants was made by Jimmie Sue and seconded by Nick; the motion was carried unanimously.

8. Director's Report: John

a. **Management:** John has been working on the annual report which is due at the end of March.

b. **Personnel:** NYS has approved all library workers to qualify to receive the COVID vaccine as of March 17th. Time-off with pay will be provided for the employee to get the shot. Sick time will be used if the employee requires time off due to side effects.

b. Public:

- We have copies of the Police Reinvention Plan for the town of Ogden.
- We have not yet been sent Federal tax forms. A second request has been submitted. This is important to our Senior Citizen patrons.
- With the uncertainty of this summer's COVID restrictions, librarians are being challenged with developing summer reading plans. They are developing multiple scenarios that would give them the option of events indoors or outdoors.

c. Technology:

- 12 existing public computers will be replaced with 8 new machines. The 4 machines being removed are not being used and will enable additional COVID spacing between patrons.

9. Old Business:

a. Revision of the current 2021 budget:

A copy/paste mistake occurred in this year's current budget. The correction of this error caused a gain of approximately \$60,000. The revised budget will be included in the upcoming annual report.

MOTION to adopt the amended budget was made by Nick and seconded by Joe.; the motion was carried unanimously.

b. Pay during reduced hours or a shut down through April.

- Currently, the library hours are Mon.-Thurs. 11:00 am – 7:00 pm, Fri. & Sat. 9:00 am-5:00 pm.
- In June, the plan is to expand morning hours.
- Prior to Covid, the library closed at 9:00 pm on weeknights. The library had limited usage between 7 – 9 pm. An investigation is underway to determine if the weekday closing hour should be 8:00 pm. If programs run past 8:00 pm, salaried librarians can stay if required.
- The plan is to continue to keep the library closed on Saturdays during the summer.

MOTION to continue to pay staff during reduced hours or shut down through June 2021. The Board will revisit future salary payments on a month-to-month basis after June if required. The motion was made by Nick and seconded by Jimmie Sue; the motion was carried unanimously.

10. New Business:

a. **Collection:** In response to the current controversy regarding some books by Dr. Seuss, an addition was proposed to the **OFL COLLECTION DEVELOPMENT POLICY**. After much discussion by the board, a proposal was made to add an item to the general weeding guidelines of the collection policy. Some items that are weeded out because of this issue will be made available through the Central Library of Rochester and Monroe County.

MOTION to adopt an addition to the **OFL COLLECTION DEVELOPMENT POLICY** that the general weeding guidelines now also include "Prejudice—Material that contains biased, racist, or sexist imagery, terminology, or views". [The motion was made by Jimmie Sue and seconded by Kathleen; the motion was carried unanimously.

11. Public Comments: None

12. Motion to Adjourn: MOTION to adjourn was made by Joe and seconded by Nick; the motion was carried unanimously. The board adjourned at 7:48 p.m.