

Draft: Ogden Farmers' Library Board of Trustees Meeting

Minutes for Sept. 17, 2021 via Zoom

Present:

Alex Hinkley (Pres)
Linda Tague (VP)
Laura O'Donnell (Secretary)
Nick Messoloras (Treas.)
Kathleen Britton
Jimmie Sue Deppe
Amy Holko

Excused:

Alex Hinkley (Pres.)
Joe Vaccarella

Also Present:

John Cohn- Library Director
Tom Cole – Ogden Town Board Liaison
Donna Peasley - Public

1. Call to Order/Agenda Changes: Linda called the meeting to order at 6:31 p.m.

- a. Additional Agenda Item to be included: Board Meetings for 2022

MOTION to approve additional agenda item was made by Amy and seconded by Jimmie Sue; the motion was carried unanimously.

- b. MOTION to vote on future motions by consensus rather than role call during this meeting was made by Amy and seconded by Nick; the motion was carried unanimously.

2. Minutes from August 19, 2021

MOTION to accept the Minutes with the correction was made by Amy and seconded by Kathleen; the motion was carried unanimously.

3. Public Comments: None

4. Correspondence: None

5. Friends Report (Linda): Submitted report follows after this report.

6. President's Report: (Alex); - None

7. Treasurer's Report: Nick

- a. Discussions included:

- Income had an \$11,000 variance due to lower library charges.
- Warrants – The Library is required by law to provide Fax services to the Town. This is a service which the public is grateful to have.

MOTION to approve paying the Warrants was made by Laura and seconded by Nick; the motion was carried unanimously.

8. Director's Report: John

a. Management:

- Several statistics were reviewed.
- New chairs arrived for meeting room.

b. Personnel Report: Nothing to report

9. Unfinished Business: Nothing to report

10. New Business:

- a. An application for the open Board of Trustee position has been submitted. Amy is willing to help interview.
- b. The budget will need to be increased to cover the cost of software to backup systems and cover costs to strengthen cybersecurity efforts. An increase will also be needed for personnel salaries.
- c. The long-range plan has been submitted to the board, One area included in the plan is how to rebuild and ramp up programs that were affected by the COVID closing. The Board should be prepared to discuss at October's meeting.
- d. Spending has increased to allow for diverse author literature. Grant funding was spent on nonfiction YA and Children's literature.
- e. John will be on PTO during February's BOT meeting. We will vote whether the meeting should be cancelled at the November BOT meeting.

11. Public Comments: Donna Peasley thanked the library staff for including diversity in the collection. She also added that the staff is lovely and very helpful. They take the extra step to satisfy the patron.

12. Educational segment: None

13. Motion to Adjourn: MOTION to adjourn was made by Nick and seconded by Amy; the motion was carried unanimously. The board adjourned at 7:21 p.m.

The next regular BOT meeting will be held on October 14th at 6:30.

Respectfully submitted by Laura O'Donnell

Friends Liaison Report For Sept. 16, 2021

John and I attended the Friends meeting on Monday, September 13, 2021.

Membership: 224 people

Memberships cannot currently be paid online but they are looking into it.

Book Sale November 2 – 6, 2021 (Tuesday through Saturday)

Friends Night is November 2.

They are still looking for volunteers to help with the set up and during the sale. In addition, they are in need of volunteers to box up the leftover books at the end of the sale. They will contact Caitlin to see if the YAs are able to help with that.

Funding Request

At John's request, the Friends donated \$1,500 for programming for 2021.

Other Business

The Friends are looking for ways to engage with members and others in the community. Some of the things they are considering include:

- Having guest speakers at the meetings or as separate programs. This item was tabled until after the Book Sale.
- Printing bookmarks that can be given to patrons when they check out items. These would have info on the Book Sale or other information or events pertaining to the Friends. It was suggested that they work with Patrick on this.
- A bulletin board for the Friends at the library. They are working with the library on this, with possibly having something on an endcap.

Next meeting Monday, January 24, 2022; Time and location (at the library or virtual) will be determined later.

Submitted by Linda Tague