



# Ogden Farmers' LIBRARY

## STUDY ROOM POLICY

1. Patron must request to use the room at the reference desk and staff will unlock the door.
2. Rooms are locked when not in use.
3. General use is "first come, first served." At the discretion of the Director, the rooms may be reserved for library purposes or on behalf of local government.
4. There is a 2 hour time limit that may be extended at the staff's discretion.
5. Covered drinks are allowed. Spills must be cleaned up promptly and thoroughly, and reported to a staff member.
6. The rooms are not sound proof; excessive noise will result in loss of room use.
7. All aspects of the library code of conduct apply in the quiet rooms.

Adopted by the Ogden Farmers' Library Board of Trustees  
April 20, 2017

