

OGDEN FARMERS' LIBRARY
BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 17, 2011

Present: Shery Walker, Corinne Goeke, Rhonda Penders, Don Specht, Tom Cole, Jen Magee, Doreen Castano, Lori Murtaugh, Dave Moore

Meeting called to order at 6Pm.

Approval of Minutes-Shery made motion to approve the meeting minutes of January 20, 2011 with the correction to "Statistics Report" should be "PC usage" and to the "Library Closing Report" that "annual" be removed. Doreen seconded the motion. Motion was passed.

Financial Report-

Committee set up to work with Cindy Lott on the new Quick Book training for future reports to the Board.

Information given to Board members re: Thaney Associates and their scope of services to us. Don made a motion that we use Thaney Associates. Shery seconded the motion. Motion was passed.

Financial, Monthly Budget and balance reports will have a changed format for our next meeting following discussion by the Board.

Statistics- PC reservation for computers. Discussion on report. Motion: Corinne; second Rhonda to accept report. Motion was passed.

Librarians' Reports-Discussion on all reports. Corinne made a motion to accept the reports as presented. Shery seconded the motion. Motion was passed.

Director's Report and Goals- Discussion on both reports. Shery made a motion to accept the reports as presented. Lori seconded the motion. Motion was passed.

Depot Branch. Doreen presented her report on the Depot. Extremely busy season and Doreen doing a tremendous job!

Friends Group- Discussion on reports presented to the Board.

Genealogy- Discussion on report presented by Jen. Laura doing a fabulous job!

Old Business- Insurance update. Discussion by Jen on this report to the Board. Jen feels that we are in good shape with our insurance at this time.

Corinne made a motion that we accept the Director/Board liability and for the library to pay for this. Don seconded the motion. Motion was passed.

Ethics statement- Discussion held on report. Dave made a motion to accept the code as written. Corinne seconded the motion. Motion was passed.

Whistle Blower Policy- Discussion was held on the report. "Should" will be changed to "will". Dave made a motion to accept the policy with changes presented. Corinne seconded the motion. Motion was passed.

Records Retention Policy- Discussion held on report. Shery made a motion to accept the policy as stated. Rhonda seconded the motion. Motion was passed.

Conflict of Interest Policy- Discussion held on report. Don made a motion to accept the report with the correction of; "no library employee or library board member" to the policy. Corinne seconded the motion. Motion was passed.

New Business- Jen informed us about the information from MCLS, Friends' membership, Library's annual report to the Town and community and about eBook purchases. Discussion was held on all of the above items.

Jen will be sending a "thank-you" note to Catherine Nolan/Education Budget Conference Committee NY State Assembly.

Miscellaneous- Discussion held on suggestion box and Silent Auction.

Personnel- Jen recommended that Amanda Vargas be re-classified as a Library Assistant instead of a clerk. Amanda wants to become a librarian. Jen is suggesting a raise from \$9.83/hr to \$10.83/hr. it would be a \$35/wk. increase. Corinne made a motion to promote Amanda with a raise increase suggested by Jen. Dave seconded the motion. Motion was passed.

Executive Session- Held from 7:40PM to 7:55PM.

Motion made by Doreen to adjourn the meeting. Corinne seconded the motion. Motion was passed. Meeting was adjourned at 7:56PM.

Next meeting will be May 19, 2011 at 6PM.

Respectfully submitted;