

OGDEN FARMERS LIBRARY
Board of Trustees' Meeting - Thursday, March 20, 2014

PRESENT: Maggie Ciesinski, John Cohen, Corinne Goeke, John Kopcienski,
Susan Preston, Joe Vaccarella, SheryWalker
EXCUSED: Amy Holko, Nancy McGuire
ALSO PRESENT: Linda Tague (Friends Liaison)

THE MEETING was CALLED TO ORDER @ 6:00 pm by Maggie Ciesinski (V.P)

AGENDA CHANGES: Additions Under New Business and Executive Session

APPROVAL of MINUTES:

Minutes from the 16 January, 2014 were reviewed. John moved and Joe seconded the motion
The motion was carried unanimously.

Also minutes from the Special Meeting on 18 February were reviewed. John moved and Corinne
seconded the motion. The motion was carried unanimously.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

PERSONNEL REPORT:

A brief discussion occurred about the new board member, which will be discussed in length
under New Business.

PRESIDENT'S REPORT: None

TREASURER'S REPORT: Treasurer Goeke

Money was received from the town.

Monies have been received from Moribito Funds distribution as per minutes of the Feb. Special
Meeting.

Joe questioned how the Moribito Fund reserve fund at M & T Savings is handled.

There is approx. \$70,000 surplus, this is due to the former intern director not requiring benefits
or full-time salary.

The Profit and Loss Budget needs to be revised to reflect 2014 rather than the print out of 2013.

It was recommended to have the Profit and Loss print-out match Quick Book categories.

Shery moved and John seconded. The motion was carried unanimously.

DIRECTOR'S REPORT, STATISTICS and LIBRARIAN'S REPORT

Corinne motioned the reports be accepted; John seconded. The motion was carried unanimously.

OLD BUSINESS

John thanked Linda Tague for attending the meeting with Senator Maziarz. John reported that he
is continuing to work with Kim Iraci (using monies from the Moribito Fund) to establish long

range plans - work will take plans during the summer months, which may be problematic in getting others aboard to help with the plan. Corinne moved and Joe seconded. The motion was carried unanimously.

NEW BUSINESS

New Board member :

Corinne reported that four candidates were interviewed for the Board Opening. The selected candidate was Scott Ferris. Corrine will email the three other candidates , thanking them for their time. Corrine made a motion to accept Scott onto the Board; John seconded. The motion was carried unanimously.

Addition of e-cigarettes to banned policy:

The addition of e-cigarettes to the Library's Code of Conduct banned policy will also include the wording to read "alternative cigarettes" amended as of March 20, 2014. Corinne motioned, Shery seconded. The motion was carried unanimously.

Inclement weather pay:

The last sentence of the "Proposed change" regarding *Unforeseen Closing of the Library* will be eliminated. The proposed change will now read -

In the event of an unforeseen closing (weather, building problems, etc), staff regularly scheduled to work will be paid for the hours they are scheduled on that day. Staff members who requested vacation, ABSENT, or otherwise indicated they would not be available that day will not be paid wages but may still use their vacation or PTO.

Corinne motioned to accept the change of the wording and John second. The motion was carried unanimously.

Building and Grounds:

John inherited a building with some issues. John is exploring adding a automatic door opener for use particularly during the winter months. He will continue to work with Dan to address immediate maintance needs and in the future may require some assistance to determine other major issues which Dan is not qualified to handle.

Technology committee:

Roberta, lib. assistant, has reached the limit of her knowledge and time available to address technology issues. John is seeking to find a solution / additional personnel to address our technology problems. John will pursue looking into finding someone on a "as need" situation.

Banned book?:

A patron has questioned an adult book with an "illustrated children's book cover" with inappropriate language for children that could possibly be shelved in the children's section. John is informing the Board about this issue and has 30 days to respond to the patron's request to remove the book. A decision has yet to be determined.

Informational item: Increased use of Google Glass may pose privacy issues and whether this is allowed in the library. John will explore what other library's take is on taking photos in the library.

Maggie motioned to move into Executive Session.

EXECUTIVE SESSION: Session began at 7:15 pm to discuss a personnel issue. The Board came out of Executive session at 7:20 p.m.

MOTION TO ADJOURN

Corinne made motion, John seconded. The motion was carried unanimously. The meeting adjourned at 7:25pm.

Next Board of Trustees Meeting will be May 15, 2014 @ 6:00 pm.

Respectfully submitted,

Susan M Preston