

**OGDEN FARMERS' LIBRARY
BOARD OF TRUSTEES MEETING
THURSDAY, MAY 19, 2011**

Present: Rhonda Penders, Don Specht, Doreen Castano, Corinne Goeke, Sherrie Walker, Alpa Khandhar, David Moore, Roger Ressman

Also Present: Jennifer Magee – Library Director

President Rhonda called the meeting to order at 6:04 p.m.

Approval of Minutes –Roger made a motion to approve the meeting minutes of March 24, 2011, as submitted. Shery seconded it. **Motion passed**

Financial Report –

a.) **OFL Report** – A motion was made by Shery and seconded by Doreen to accept the financial reports as submitted by Director Jen. **Motion Passed**

Statistics – These are on hold due to the migration of the new cataloguing process – CARL –X.

Motion Passed

Librarians' Reports – The board members enjoyed the thoroughness of the reports and made positive comments regarding the librarians. Motion: Shery; Second Corinned to accept the reports as submitted.

Motion Passed

Director's Report & Goals

Director Jen submitted her report and a motion was made by Dave and seconded by Shery to accept it as submitted.

Motion Passed

Other Business

• **Depot Branch**– Doreen explained the “happenings” at the Depot. She shared that talk of expansion of the facility is beginning to occur with some major ideas/proposals surfacing. However, she cautioned that this is **very early** in the process.

The board then discussed the the Library/Depot Contract with Corinne making a motion and Don seconding it to amend the wording by adding, “ to be reviewed for approval by the library board.” **Motion Passed**

President Rhonda signed the document and returned it to Director Jenn. She will in turn give it to Ted Rauber for his signature.

Friends Group – Doreen shared that the recent book sale made approximately \$1,000! Corinne mentioned the Friends section on the library website and Jenn told the directors that Laura Richardson has been updating this area quite regularly and doing a very fine job at it.

Genealogy – Jenn said that six preserved maps had been received from Browns River (Vermont) and Don added detailed information for the trustees about the processed followed to preserve these maps.

Old Business

eBooks – Jenn shared that \$3,514 will be budgeted for ebooks in the coming yearly budget.

Museum Passes – Friends –

New Business

• **Deed of Gift and Gift Memorial Policies**– There was a lengthy discussion concerning the verbage on these documents and the trustees asked Jenn to revise and submit at our next board meeting in July.

• **Request for Reconsideration of Library Material/Statement of Non-Discrimination Policies** – Motion: Shery; Second – Corrine to approve these polices as submitted.

Motion Passed

• **Garden Maintenance** Director Jenn reported that she has been told by the town that the children’s garden at the north end of the library will not be maintained by them any longer. She asked the members to examine the area and we can discuss possible solutions at our next meeting.

• **Executive Session** – The board went into Executive session at 7:50 p.m. and returned to open session at 7:53 p.m.

Personnel – Jenn shared that Amanda Vargas will be leaving us, as she is moving to New York City.

Salary Adjustment –Jenn recommended a salary increase for Laura Richardson of \$1.10 per hour. Motion made by Dave and seconded by Corinne to approve the Director’s recommendation.

Motion Passed

• **Director Bonus** – Dave made a motion to approve a \$1,000 bonus for Director Jenn, effective June 1, 2011 and this was seconded by Don.

Motion Passed

• **Adjournment** – Roger made a motion to adjourn and Shery seconded it. Motion passed at 8:00 p.m. The next meeting is scheduled for Thursday, July 21st at 6:00 p.m.

Respectfully Submitted,

C. Roger Ressman, Secretary