

Ogden Farmers' Library Board of Trustees Meeting 10/15/15

Present:

Amy Holko

Nancy McGuire (Pres.)

Sara Snarr

Linda Tague (Sec.)

Joe Vaccarella (Tres.)

Shery Walker

Excused:

Scott Ferris (V.P.)

Leslie Kofron

Kim O'Connor

Absent:

Also Present:

John Cohen, Library Director

Margaret Nolan, Long Range Planning Committee member

1. President Nancy McGuire called the meeting to order at 6:35 p.m. This is a special meeting to review the Long Range Plan [PLAN OF SERVICE 2015-2020] that was formulated in 2014.

Sara asked about possible changes to the board's meeting times and dates. Nancy stated that would be discussed at the board's annual meeting on November 19.

2. Action on Minutes of September 17, 2015

John stated that, under New Business, First Draft of Budget, it should read "The town will vote on the budget in October", not November.

MOTION to accept the minutes with the above correction was made by Shery and seconded by Sara; the motion was carried unanimously.

3. Public Comment None

4. Special Business Long Range Plan Review

John thanked Margaret and Sara for serving on the Long Range Plan Committee.

John reviewed the document, pointing out areas where the library is on track and meeting its goals, and those that are still lacking, often due to time or financial constraints.

John is taking steps to get the technology in place to survey patrons. The library is not currently sending emails out to patrons about programs. The library newsletter goes out to subscribers. Sara suggested the library look into the Spencerport School District's "Virtual Backpack". The library is also considering a once-a-year mailing.

5. Old Business

Budget John reminded us to contact him if we have any questions about the budget.

6. New Business

Internet policy John went to a meeting of the Directors' Council at MCLS where he got some information on CIPA—the Children's Internet Protection Act. He stated that if a library does not review their internet policy every few years, they may not be considered to be putting in a "good faith effort" in this area.

Adding board members Nancy noted that we need to be consistent in our procedures for adding board members. She will look into how other libraries do this, particularly association libraries.

7. Executive Session

The board went into Executive Session at 8:16 p.m.; John was asked to attend. At 8:31 p.m., John was asked to leave the Executive Session. The Executive Session ended at 8:47 p.m.

8. Public Comments There were no public comments.

9. Adjournment

MOTION to adjourn was made by Joe and seconded by Amy; the motion was carried unanimously. The board adjourned at 8:48 p.m.

Respectfully submitted by Linda Tague.