

**OGDEN FARMERS' LIBRARY
BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 16, 2010**

Present: Lori Murtaugh, Rhonda Penders, Don Specht, Doreen Castano, Corinne Goeke, David Moore, Roger Ressler

Also Present: Tom Cole-Town of Ogden Liaison, Dan Glover – First Niagara Insurance Representative

President Lori called the meeting to order at 6:00 p.m.

Approval of Minutes – Dave made a motion to approve the meeting minutes of July 22, 2010. Roger seconded it. **Motion passed**

NOTE: President Lori suggested that we skip directly to Mr. Glover. He distributed a booklet from First Niagara that had prepared for the trustees' use and understanding, describing coverage options for officers and directors. There was a healthy discussion with everyone participating. As a result, Mr. Glover will work up new liability premiums ranging from one to five million dollars in million dollar increments.

Financial Report – Before the main discussion took place, a question was raised regarding our accounting procedures and Scott Birnie's proposal to "tweak" some software of purchased by us. Corinne will follow through and discuss the matter further with Director Jenn. The report was then discussed and a motion was made by Corinne and seconded by Doreen to accept to report as submitted. **Motion Passed (1 abstention-Dave)**

Librarian Reports – A question was asked by Corinne as to how much time Ann Strang is spending presently on, "working on posting on the events on our electronic venues." Motion by Doreen; seconded by Rhonda to accept the reports as submitted.

Motion Passed

Director's Report & Goals

The trustees were genuinely impressed with the volume of programs that are being undertaken by Jenn and the library staff! Motion: Roger; Second: Don to accept the report with gratitude as submitted.

Motion Passed

Other Business

• **Depot Branch** – As an informational item, Doreen shared what would be happening during the World Waterways Conference on September 22nd.

Old Business

- Genealogy - There was very little discussion regarding this area and no action needed to be taken.
- Trustee Interviews – Much discussion went on regarding the mini-application form and the process to be followed when interviewing the 12 individuals whose names have been submitted as potential trustees. Rhonda agreed to obtain the telephone number for all of them to ascertain if they have an interest in serving on the board.

New Business

MCLS Computer Log Retention Policy - Dave made a motion to approve our library's support for the policy and Corinne seconded it. **Motion Passed**

2011 Proposed Budget – Tom stated that the town budget appears to be right on schedule after meetings have been held by the Town Supervisor, Gay Lenhard, with the town board.

Miscellaneous – Dave made a motion that was seconded by Rhonda to accept the resignation of Trustee Roger Ressman effective January 1, 2011. **Motion Passed**

Personnel Policy – the trustees to no action at the time, tabling this until the November meeting or sooner. (Note: This matter was handled by email and a vote was taken to approve the policy with minor changes – passed.)

Executive Session – a motion was made by Dave and seconded by Don to go into Executive Session at 7:30 p.m. **Motion Passed**

The board came out of Executive Session at 7:35 p.m.

Director's Contract – Motion: Dave; Second Don to remove Director Jenn's probationary status and provide a \$1,500 pay increase retroactive to July 1, 2010. **Motion Passed**

The meeting adjourned at 7:38 p.m.

Next meeting is scheduled for Thursday, November 18, 2010, commencing at 6:00 p.m.

Respectfully Submitted,

C. Roger Ressman, Secretary